

Southgate Veterans Memorial Library Director's Report

April 8th, 2026

New Library Rooms

I have received a quote from Restoration One, who are a pre-approved construction company, for converting library space into two new rooms. We discussed this possibility in November. They have also provided some drawings to show the area, give an idea what it will look like. The quote is for \$15,390.34. I have submitted my recommendation to City Council that this quote be approved, and expect they will discuss it at their next meeting.

Catrina Bunch resignation

Library Assistant Katrina Bunch has given me her two week notice of resignation; her final day will be Wednesday, April 15th. Katrina began working at the library in 1998; I can't be certain that she is the longest serving staff member in the history of the library, but she must be close to it.

Library Assistant Hiring

I am putting out postings for the vacancy created by Katrina Bunch resigning. I am also planning to hire a second Library Assistant. We were already planning on adding a Library Assistant position with the new fiscal year in July, but since we're already looking and going through the process, I thought it made sense to hire them now, if we get a couple good candidates, rather than having to turn someone away. With luck, I'll be able to hire and start training in early/mid May, so they are at least somewhat prepared for the busy summer.

Library Logo

The logo has been determined! We've begun using it where appropriate (on the website, some paperwork), but the 'official' unveiling will be at the 60th anniversary celebration on April 9th; the image will be on one of the cakes. I have it printed out for the Commission members to see, of course.

Mural Installation

The two murals were completed as expected, on Friday March 13th. Feedback has been positive, and we are all very happy with the result. I'm already looking around and thinking about what other walls we could have her put a mural on.

In addition to the mural, we will also soon have buttons and stickers depicting parts of the larger mural. We have to find a good print shop in the area for the stickers, but the buttons will be made in house with our button machine.